



REGULAR CITY COUNCIL MEETING

Monday, April 24, 2023 at 7:00 PM

Pre- Meeting at 6:00 PM

Council Chamber | 1953 Municipal Way

AGENDA

CALL TO ORDER

PRAYER

PLEDGE OF ALLEGIANCE

ROLL CALL

Sophie Martin, Rick Ellis, Stacy Rakestraw, Greg Farrell, Jamie Cole, Zach Zahariadis, Kerri Pate

MINUTES APPROVAL

- [A.](#) 04-10-2023 Minutes - Regular City Council Meeting
- [B.](#) 04-20-2023 Minutes - Work Session City Council

AGENDA APPROVAL

MAYOR BRAKEFIELD COMMENTS/PROCLAMATIONS

- [C.](#) Proclamation - Professional Municipal Clerks Week 2023
- D. Teen Council Induction Ceremony
- E. Alabaster Citizens Academy Certificate Presentations

COUNCIL REPORTS

- [F.](#) Library Monthly Report - March 2023
- [G.](#) Public Works Monthly Report - March 2023
- [H.](#) AFD Monthly Report - March 2023
- [I.](#) APD Monthly Activity Report - March 2023
- [J.](#) Engineering - Building Monthly Report - March 2023

AGENDA ITEMS

* Public Hearing on these Items ** Set Public Hearing on these Items

1. Resolution 042423 BOE Appointment Place 2

Appointment to the Alabaster School Board Place 2 with a term expiring June 2028.

2. Resolution 042423-A Authorizing Agreement with Engineers of the South

Authorizing an Agreement for Engineering Services for a new Belt Press and Renovations to the Solids Handling Building located at the WWTP at a cost not to exceed \$253,500.

3. Resolution 042423-B Streetlight Approval for Mallard Landing Subdivision Phase 3

Authorizing Agreement with Alabama Power for 8 streetlights within the Mallard Landing Subdivision Phase 3 at a cost estimate of \$110.80 per month.

4. Resolution 042423-C Declaring Items within Various Departments as Surplus

Declaring surplus items within various departments within the City of Alabaster.

5. Resolution 042423-D Authorizing a Professional Services Agreement with Poole and Co Architects - WWTP Renovation Design

Authorizing a Professional Services Contract with Poole and Co Architects in the amount of \$32,000 for the design work for remodeling of the of the Power Trip Building and the current WWTP Admin office.

6. Resolution 042423-E Authorizing Funding for 2023 Gone Fishin Not Just Wishin Event

Approving request to support the Exceptional Anglers event, Gone Fishin', Not Just Wishin', at Oak Mountain State Park on May 10-12, 2023 in the amount of \$3,000.

7. Resolution 042423-F Enter Agreement Musco Sports Lighting LLC for Larry Simmons Stadium Lighting Equipment

Authorizing an agreement with Musco Sports Lighting for new lighting for Larry Simmons Stadium in the amount of \$158,640.00. (Sourcewell Purchasing Cooperative Contract Number 071619-MSL)

8. Resolution 042423-G Awarding Bid for Renovation of Larry Simmons Stadium

Awarding bid for the renovation of Larry Simmons Stadium to Clements Dean Building Company in the amount of \$4,693,220.

9. Resolution 042423-H Awarding Bid for Alabaster Boulevard Paving Project

Awarding bid for Alabaster Boulevard Paving Remediation to Massey Asphalt Paving, LLC. for the Alabaster Boulevard Repaving project in the amount of \$7,051,382.50.

PUBLIC COMMENTS

Please step to the podium and state your name and address for the record.

COUNCIL COMMENTS

WORK SESSION SCHEDULED FOR MAY 4, 2023

ADJOURN MEETING

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting by:

Calling Office Number: 205-664-6800

Or Visit: <http://cityofalabaster.com/397/Americans-with-Disabilities-Act>



MINUTES OF THE REGULAR CITY COUNCIL MEETING

Council Chamber | 1953 Municipal Way

Alabaster, AL

April 10, 2023

CALL TO ORDER

The meeting was called to order at 6:04 PM and the Council organized for the Regular City Council Meeting which started at 7:00 PM with Council President Sophie Martin presiding.

PRAYER / PLEDGE OF ALLEGIANCE

ROLL CALL

Sophie Martin, Rick Ellis, Stacy Rakestraw, Greg Farrell, Jamie Cole, Zach Zahariadis, Kerri Pate

PRESENT

- Council Member - Ward 1 Sophie Martin
- Council Member - Ward 2 Rick Ellis
- Council Member - Ward 3 Stacy Rakestraw
- Council Member - Ward 4 Greg Farrell
- Council Member - Ward 5 Jamie Cole
- Council Member - Ward 7 Kerri Pate

ABSENT

- Council Member - Ward 6 Zach Zahariadis

MINUTES APPROVAL

- A. **03-27-2023 Minutes - Regular City Council Meeting**
- B. **04-06-2023 Minutes - Work Session City Council**

Motion made by Council Member - Ward 4 Farrell, Seconded by Council Member - Ward 7 Pate. Minutes approved.

AGENDA APPROVAL

Motion made by Council Member - Ward 3 Rakestraw, Seconded by Council Member - Ward 2 Ellis. Agenda approved.

MAYOR BRAKEFIELD COMMENTS/PROCLAMATIONS

- C. **Autism Awareness Month Proclamation**

AGENDA ITEMS * Public Hearing on these Items ** Set Public Hearing on these Items

- 1. ***Ordinance 23-174 Rezoning Shoppes at District 31 to MXD Mixed Use District**

Public hearing, at the request of Alumni Properties, rezoning properties to MXD (Mixed Use District) and amending the development plan to include properties into the development approved by the City Council in 2018.

Council President Sophie Martin opened the public hearing and asked if anyone would like to speak in favor of or against proposed ordinance.

Speaking for Ordinance

William Segrest
Williams Blackstock Architects

Speaking against Ordinance

None

Council President Martin closed the public hearing. Council Member Pate introduced Ordinance 23-174 and made motion to adopt.

Motion made by Council Member - Ward 7 Pate, Seconded by Council Member - Ward 5 Cole. Ordinance adopted.

2. *Ordinance 23-175 Prezone 920 and 956 Old Hwy 31 Upon Annexation

Public hearing, at the request of Jennifer & Jason Williams, pre zoning 920 & 956 Old Highway 31 to R-3 Single Family District. PIN: 23 1 12 0 000 020.001 & 23 1 12 0 000 023.003

Council President Sophie Martin opened the public hearing and asked if anyone would like to speak in favor of or against proposed ordinance.

Speaking for Ordinance

Jennifer Williams
956 Old Hwy 31 Alabaster, AL

Speaking against Ordinance

None

Council President Martin closed the public hearing. Council Member Farrell introduced Ordinance 23-174 and made motion to adopt.

Motion made by Council Member - Ward 4 Farrell, Seconded by Council Member - Ward 3 Rakestraw. Ordinance adopted.

3. *Ordinance 23-176 Annex 920 and 956 Old Hwy 31 into the City

Public hearing, at the request of Jennifer & Jason Williams, to annex 920 & 956 Old Highway 31 into the City of Alabaster. PIN: 23 1 12 0 000 020.001 & 23 1 12 0 000 023.003

Council President Sophie Martin opened the public hearing and asked if anyone would like to speak in favor of or against proposed ordinance.

Speaking for Ordinance

None

Speaking against Ordinance

None

Council President Martin closed the public hearing. Council Member Farrell introduced Ordinance 23-176 and made a motion to adopt.

Motion made by Council Member - Ward 4 Farrell, Seconded by Council Member - Ward 3 Rakestraw. Ordinance adopted.

4. Resolution 041023 FY23 Mid-Year Budget Adjustments

Authorizing the Fiscal Year 2023 mid-year budget adjustments as presented during the April 6th City Council Work Session.

Motion made by Council Member - Ward 5 Cole, Seconded by Council Member - Ward 4 Farrell. Voting Yea: Council Member - Ward 1 Martin, Council Member - Ward 2 Ellis, Council Member - Ward 3 Rakestraw, Council Member - Ward 4 Farrell, Council Member - Ward 5 Cole, Council Member - Ward 7 Pate. Motion carried.

5. Resolution 041023-A Enter Agreement Barge Design Engineering Services for Veterans Park Expansion Design

Authorizing an agreement with Barge Design Engineering Services for Veterans Park improvement design, construction plans and bid documents in an amount not to exceed \$398,397.

Motion made by Council Member - Ward 2 Ellis, Seconded by Council Member - Ward 7 Pate. Voting Yea: Council Member - Ward 1 Martin, Council Member - Ward 2 Ellis, Council Member - Ward 3 Rakestraw, Council Member - Ward 4 Farrell, Council Member - Ward 5 Cole, Council Member - Ward 7 Pate. Motion carried.

6. Resolution 041023-B Approving Alabaster Downtown Redevelopment Authority

Approving of the formation of the Alabaster Downtown Redevelopment Authority within the City of Alabaster

Motion made by Council Member - Ward 3 Rakestraw, Seconded by Council Member - Ward 5 Cole. Voting Yea: Council Member - Ward 1 Martin, Council Member - Ward 2 Ellis, Council Member - Ward 3 Rakestraw, Council Member - Ward 4 Farrell, Council Member - Ward 5 Cole, Council Member - Ward 7 Pate Motion carried.

PUBLIC COMMENTS

None

COUNCIL COMMENTS

None

WORK SESSION SCHEDULED FOR APRIL 20, 2023 6:00 PM

ADJOURN MEETING

Motion made by Council Member - Ward 4 Farrell, Seconded by Council Member - Ward 2 Ellis. Meeting adjourned at 7:13 PM.

J. Mark Frey, City Clerk

Sophie Martin, Council President



MINUTES OF THE WORK SESSION CITY COUNCIL

Council Chambers | 1953 Municipal Way

Alabaster, AL

April 20, 2023

CALL TO ORDER

City Council assembled for a Work Session and the meeting was called to order at 6:02 PM with Council President Sophie Martin presiding.

ROLL CALL

Sophie Martin, Rick Ellis, Stacy Rakestraw, Greg Farrell, Jamie Cole, Zach Zahariadis, Kerri Pate

PRESENT

Council Member - Ward 1 Sophie Martin
 Council Member - Ward 2 Rick Ellis
 Council Member - Ward 4 Greg Farrell
 Council Member - Ward 5 Jamie Cole
 Council Member - Ward 6 Zach Zahariadis
 Council Member - Ward 7 Kerri Pate

ABSENT

Council Member - Ward 3 Stacy Rakestraw

AGENDA ITEMS:

1. Larry Simmons Stadium Renovation - Bid Review

The council reviewed the one bid received from Clements Dean Building Company for the renovation of Larry Simmons Stadium. Due to only one bid being received – the City negotiated pricing and value engineering to modify the plan and save costs. Added to Monday's agenda.

2. Alabaster Boulevard Repaving - Bid Review

James Cassidy (InSite Engineering) discussed the results of the bids received for the Alabaster Boulevard Repaving project. There was much discussion about two possible ways to repair the road, but this is a very large project due to roadway failures and water infiltration. The council will consider awarding the bid during Monday's regular meeting.

3. Environmental Services Department - Solids Handling Building Improvements

The Council reviewed an agreement for Engineering Services for a new Belt Press and Renovations to the Solids Handling Building located at the Waste Water Treatment Plant at a cost not to exceed \$253,500. (Resolution 042423-A Authorizing Agreement with Engineers of the South) Added to Monday's agenda.

4. Review: Professional Services Contract with Poole and Company Architects for remodeling of the Power Trip Building and our existing Sewer Admin Building

City Council reviewed a contract with Poole and Company Architects to include: survey, programing, scope and cost estimate for the remodeling of the of the Power Trip Building and the current Admin office. (Resolution 042423-D Authorizing a Professional Services Agreement with Poole and Co Architects - WWTP Renovation Design) Added to Monday's agenda.

5. Streetlight Approval for Mallard Landing Subdivision Phase 3

Authorizing Agreement with Alabama Power for 8 streetlights within the Mallard Landing Subdivision Phase 3 at a cost estimate of \$110.80 per month. (Resolution 042423-B Streetlight Approval for Mallard Landing Subdivision Phase 3) Added to Monday's agenda.

6. BOE Appointment Place 2 Review

Appointment to the Alabaster School Board Place 2 with a term expiring June 2028. (Resolution 042423 BOE Appointment Place 2) Added to Monday's agenda.

7. Declaring a Garbage Truck and Various Items as Surplus

Declaring surplus items within various departments within the City of Alabaster. (Resolution 042423-C Declaring Items within Various Departments as Surplus) Added to Monday's agenda.

8. Gone Fishin' Not Just Wishin' Funding Request

Review request to support the Exceptional Anglers event, Gone Fishin', Not Just Wishin', at Oak Mountain State Park on May 10-12, 2023. The event teaches basic fishing skills to students with special needs from Alabaster and Pelham city schools and Shelby and Jefferson county. The council will consider donation funding in the amount of \$3,500. (Resolution 042423-E Authorizing Funding for 2023 Gone Fishin Not Just Wishin Event) Added to Monday's agenda.

ADJOURNMENT

Motion made by Council Member - Ward 2 Ellis, Seconded by Council Member - Ward 5 Cole.
Meeting adjourned at 8:27 PM.

J. Mark Frey, City Clerk

Sophie Martin, Council President



OFFICE OF THE MAYOR

CITY OF ALABASTER

PROCLAMATION

**54th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK
April 30 - May 6, 2023**

WHEREAS, the Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

WHEREAS, The Office of the Professional Municipal Clerk is the oldest among public servants, and

WHEREAS, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

WHEREAS, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

WHEREAS, The Professional Municipal Clerk serves as the information center on functions of local government and community.

WHEREAS, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

WHEREAS, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

NOW, THEREFORE, I, Scott Brakefield, Mayor of the City of Alabaster, do recognize the week of April 30 through May 6, 2023, as **Professional Municipal Clerks Week**, and further extend appreciation to our Professional Municipal Clerk, Mark Frey and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Alabaster, Alabama to be affixed, this 24th day of April, 2023.

ATTEST:

Mayor Scott Brakefield

J. Mark Frey, City Clerk





Albert L. Scott Library

Metrics Report

MARCH 2023 Metrics

Print & Non-Print Circulation	1.24 YTD turnover rate
New Cards Issued	90
Programs Held	43
Program Attendance	652

Item #F.

MARCH Highlights:

The library was awarded an LSTA grant for expanding Spanish language materials. This grant has allowed the library to begin the process of updating and expanding the Spanish collection, and it is already making an impact. Carmen Machicao-Fuentes shared how touched she was to see the article in the Alabaster Connection that discussed the grant and project, especially since it was printed in both English and Spanish. She was thrilled to see Alabaster reaching out to the large Latino community that live in the city. She also donated two novels she had written that represent her Peruvian heritage. These books were added to the Spanish collection for patrons to check out. A second patron, Beatriz Robles, checked out a large stack of books from the Spanish collection, explaining that she was helping her son as he learns English in school.



A small sampling of new Spanish language & Latino heritage selections. (Source--Alabaster Connection)

APRIL Events:

Hippity-Hoppity Tales April 5 @ 10:15 AM EGG-trordinary fun! Visit with the Easter bunny, hear a special story time, & enjoy some surprises!

Homeschool Happening: Gardening with Shelby 4-H April 10 @ 10 AM Students in grades 1-6 will learn about gardening tips & how things grow.

Spring Fling with Pete the Cat April 18 @ 6 PM Welcome spring with Pete the Cat! Featuring stories & everyone's favorite groovy kitty.

Intro to 3D Printing April 19 @ 4 PM Learn the basics of Tinkercad & using our 3D printer.

Author Talk with Antonia Gavrihel April 30 @ 2 PM Local author Antonia Gavrihel discusses her novels *Back to One* & *Ambient Light*.

Library Report

March-23 March-22

COLLECTIONS		Monthly Grand Total Circulation	17,347	23,777
		YTD Turnover	1.24	1.22
Physical Circulation	Adult Non-Print		1,126	1,229
	Juvenile Non-Print		433	620
	Young Adult Non-Print		-	-
	Adult Print		5,941	4,742
	Juvenile Print		4,395	4,085
	Young Adult Print		225	225
	Total Print & Non-Print Circulation		12,120	10,901
Digital Circulation	Camelia Net		3,737	11,860
	Camelia Net Advantage		132	25
	Hoopla		870	606
	Total Digital Circulation		4,739	12,491
Collection Changes	Books Added		830	409
	Books Withdrawn		402	389
	Media Added		42	63
	Media Withdrawn		41	-

PATRONAGE		90	92
	New	51	66
	Replacement	39	26

PROGRAMMING		Programs	Attendance	Programs	Attendance
		47	652	30	498
	Adult	17	146	12	76
	Preschool	10	130	3	85
	Juvenile	15	284	11	226
	YA	1	40	1	29
	Outreach	4	52	3	82

USAGE OF SERVICES			
Facility	Door Count	4,672	4,303
	In Library Use	697	770
	Meeting Room Use	10	10
	Curbside Pick-Up	-	4
Computer Center	Computer Use	488	385
	Wi-Fi Use	12,861	8,837
Reference	Reference Questions	446	483
	Directional Questions	645	543
	Total	1,091	1,026
Reciprocal Borrowing	Loaned In County	863	562
	Borrowed In County	577	350
	Loaned Out County	1	2
	Borrowed Out County	11	8
Volunteer Service	Friends of the Library	60.00	69.50
	Childrens Dept	-	-
	Adult Dept	8.50	-
	Volunteer Total	68.50	69.50

Scott Brakefield
Mayor

John Haggard
Treasurer



Brian Binzer
City Administrator

J. Mark Frey
City Clerk

Public Works Department

March 2023 Monthly report

156 hauls 1083 tons- Household Trash

138 hauls 377 tons- wood waste type debris

March junk first Monday- 112 stops 19 hauls 30 tons

34 large bags trash removed from various highways throughout city

Bi-monthly sweeping program completed- Hwy 119 and Hwy 31

Bi-monthly litter removal 7.1 cubic yards litter

Recycle- 6.2 tons contamination 28%.

Alabaster Fire Department Activity Report



March 2023

Timothy J. Love
Fire Chief

March 2023 Activity Report

Operations Division

Total Incidents for Month: 390

Incidents by Zone:	Incident Types:
Firehouse 1: 155	Fire/Non-EMS: 167
Firehouse 2: 96	EMS: 223
Firehouse 3: 132	
Out of City: 7	

Incidents

Incidents January 1-March 31, 2023: 1049 (+65)

Incidents January 1-March 31, 2022: 984

Apparatus Responses

Total Unit Responses March 1 - 31, 2023: 492

Engine 11	148
Engine 12	101
Engine 13	128
Batt 10	68
Tower 19	14

Property Saved

Property Saved January 1- March 31, 2023: \$299,000.00

Ambulance Transports

March 1 - 31, 2023: 137 Patients

January 1 – March 31, 2023: Patients 345

January 1 – March 31, 2022: Patients 487

Community Outreach:

10	Blood pressures taken at firehouses	0	Firehouse tours given
2	Child safety seats installed	0	Smoke alarm installed
2	Community events attended	0	Smoke alarm batteries changed
1	Community Risk Reduction classes		
0	EMS stand-by for events in City		

Logistics Division

Training:

March 1 - 31, 2023: 2265 Staff hours
January 1- March 31, 2023:7758 Staff hours (+2013)
January 1- March 31, 2022: 5745 Staff hours

- 2 personnel attending recruit school at the Alabama Fire College
- 3 personnel received RT Wilderness S&R certification at the Alabama Fire College
- 2 Personnel received AO Aerial certification from the Alabama Fire College completed inhouse
- 2 Personnel received Fire Instructor I certification at the Alabama Fire College
- 1 Personnel received Fire Instructor II certification at the Alabama Fire College
- 1 Personnel received Fire Inspector I certification at the Alabama Fire College
- 1 Personnel received Fire Inspector II certification at the Alabama Fire College

Alabaster Police Department Monthly Activity Report

March 2023

PATROL DIVISION

<u>2148</u>	Police Events	<u>74</u>	Assist Other Agency
<u>97</u>	Traffic Accidents Requiring Report	<u>136</u>	Assist Citizen
<u>475</u>	Traffic Stops	<u>100</u>	Animal Complaints
<u>208</u>	Traffic Citations (UTC'S)	<u>330</u>	CEU Hours
<u>305</u>	Traffic Warnings		
<u>32</u>	On View Arrest		
<u>44</u>	Warrant Arrest	<u>984</u>	Business Checks Performed
<u>5</u>	Drug Arrest	<u>490</u>	Patrol Requests & Neighborhood
<u>2</u>	Juvenile Arrest		Checks Performed
<u>2</u>	Domestic Violence Arrest		

Chief Curtis Rigney

Reports Requiring Investigation And/Or Action by CID

March 2023

<u>0</u>	Arson	<u>0</u>	Menacing
<u>0</u>	Assault	<u>0</u>	Murder
<u>1</u>	Burglary	<u>0</u>	Obstruction of Justice
<u>3</u>	Criminal Mischief	<u>0</u>	Rape
<u>0</u>	Domestic Violence	<u>2</u>	Receiving Stolen Property
<u>0</u>	Escape	<u>0</u>	Robbery
<u>0</u>	Forgery/PFI	<u>0</u>	Unlawful B&E of Vehicle
<u>1</u>	Fraud. Use Credit Card	<u>0</u>	Unauth. Use of Vehicle
<u>2</u>	Harassment	<u>1</u>	Sex Crimes
<u>4</u>	Identity Theft	<u>0</u>	Terrorist Threats
<u>1</u>	Juvenile Runaway	<u>27</u>	Theft of Property
<u>10</u>	Felony Warrants Obtained	<u>34</u>	Felony Cases Assigned
<u>1</u>	Misd. Warrants Obtained	<u>14</u>	Misd. Cases Assigned
<u>7</u>	Juvenile Petitions Obtained	<u>66</u>	Total Cases Assigned
<u>2</u>	CID Arrests		
<u>0</u>	CID Juvenile Arrests	<u>36</u>	Cases Closed



ENGINEERING AND BUILDING SERVICES



MONTHLY REPORT

March 2023

Monthly Summary By Type (Permits Issued)

Date xRange from March 2023

Permit Type	Use	# of Permits	Valuation	Cost
Addition	-	0	0.00	0.00
Civil Construction	Non-Residential	1	6,000,000.00	57,300.00
Deck	Residential	2	17,000.00	494.50
Electrical	Non-Residential	4	37,350.00	584.85
Electrical	Residential	19	166,400.00	2,583.50
Fence	-	0	0.00	0.00
Fire Sprinkler System	-	0	0.00	0.00
Fire Suppression System	-	0	0.00	0.00
Gas	Non-Residential	1	1,000.00	101.00
Gas	Residential	8	5,250.00	600.00
Mechanical	Residential	14	181,333.00	2,283.53
Meter Release Inspection	Non-Residential	1	0.00	50.00
Meter Release Inspection	Residential	1	0.00	50.00
Mobile Home Set	-	0	0.00	0.00
New Building	Residential	12	2,576,599.00	105,465.12
Plumbing	Residential	16	157,345.00	2,263.25
Porch	Non-Residential	1	48,900.00	639.55
Porch	Residential	1	3,500.00	236.83
Remodel / Renovation	Residential	13	548,337.00	7,147.28
Retaining/Decorative Wall	-	0	0.00	0.00
Right-of-Way / Excavation	-	0	0.00	0.00
Roofing	Non-Residential	1	50,000.00	475.00
Roofing	Residential	10	131,068.00	1,615.01
Siding	Residential	2	30,102.00	355.86
Sign	Non-Residential	2	17,754.00	160.16
Structure Over 200 Sq ft	Residential	2	2,000.00	503.50
Structure Under 200 Sq ft	-	0	0.00	0.00
Swimming Pool	-	0	0.00	0.00
Water/Sewer Connection	Residential	1	2,000.00	175.00
Land Disturbance	Non-Residential	1	0.00	400.00
Land Disturbance	Residential	8	0.00	800.00
TOTALS		121	9,975,938.00	184,283.94



RESOLUTION 042423-A

A RESOLUTION TO ENTER INTO A CONTRACTUAL AGREEMENT WITH ENGINEERS OF THE SOUTH FOR SOLIDS HANDLING BUILDING IMPROVEMENTS FOR THE WASTE WATER TREATMENT PLANT

WHEREAS, the Mayor and City Council of the City of Alabaster, Alabama, have determined that it is both wise and expedient to enter into said contractual agreement with **Engineers of the South** for **Solids Handling Building Improvements** for the city’s Waste Water Treatment Plant; and

WHEREAS, the project consists of improving the existing solids handling equipment at the existing Alabaster Wastewater Treatment Plant (WWTP) to improve the reliability, capacity and efficiency of the solids handling process operations as well as improvements to the existing metal building, and

WHEREAS, the amount of this service agreement will not to exceed **\$253,500**. This has been approved as part of the City’s 2023 Capital Improvement Plan for Environmental Services, and

WHEREAS, the project improvements will generally include:

- Expansion of the existing metal building to include a restroom, storage and electrical room.
- The interior renovation of the existing metal building. Note that we will review the cost effectiveness of renovation verses new building.
- Addition of one (1) new 2.0 meter belt filter press with a dedicated polymer feed system.
- Two (2) new WAS Feed pumps – type / brand to be determined during design – add revised WAS Feed piping.
- Provide dedicated polymer feed area with storage for totes.
- Existing overhead doors to remain but new electric motors to be considered.
- All new electrical within building.
- Providing termination to the Owner provided SCADA system. Type of termination (fiber optic, CAT6 or discreet) shall be discussed during design. All SCADA improvements are excluded from this proposal and shall be provided by the Owner separate from this proposal.

NOW THEREFORE, BE IT RESOLVED, AS FOLLOWS:

1. The City Council authorizes the Mayor to enter into an agreement with Engineers of the South for the Solids Handling Building Improvements at a cost not to exceed \$253,500.
2. That the City Clerk is authorized and directed to attest any related, and necessary documents on behalf of the City for said purchases.

	Y / N		Y / N
Sophie Martin	_____	Jamie Cole	_____
Rick Ellis	_____	Zach Zahariadis	_____
Stacy Rakestraw	_____	Kerri Pate	_____
Greg Farrell	_____		

ADOPTED AND APPROVED THIS 24TH DAY OF APRIL 2023.

ATTEST:

CITY OF ALABASTER

J. Mark Frey, City Clerk

Sophie Martin, Council President

APPROVED:

Scott Brakefield, Mayor



April 5, 2023

Mr. Fred Hawkins, PE
Director of Building, Engineering & Environmental Services
1953 Municipal Way
Alabaster, AL 35007

Re: Alabaster WWTP – Solids Handling Building Improvements

Dear Fred:

Engineers of the South, LLC (EOS) is pleased to provide the City of Alabaster with this proposal for engineering services. This project consists of improving the existing solids handling equipment at the existing Alabaster Wastewater Treatment Plant (WWTP). This project will improve the reliability, capacity and efficiency of the solids handling process operations as well as improvements to the existing metal building.

The City selected Concept #2 from the preliminary report and the project improvements will generally include:

- Expansion of the existing metal building to include a restroom, storage and electrical room.
- The interior renovation of the existing metal building. Note that we will review the cost effectiveness of renovation versus new building.
- Addition of one (1) new 2.0 meter belt filter press with a dedicated polymer feed system.
- Two (2) new WAS Feed pumps – type / brand to be determined during design – add revised WAS Feed piping.
- Provide dedicated polymer feed area with storage for totes.
- Existing overhead doors to remain but new electric motors to be considered.
- All new electrical within building.
- Providing termination to the Owner provided SCADA system. Type of termination (fiber optic, CAT6 or discreet) shall be discussed during design. All SCADA improvements are excluded from this proposal and shall be provided by the Owner separate from this proposal.

This proposal specifically excludes:

- Architectural design – including but not limited to Life Safety Plans, Code Review Plans, etc.
- Raising the finished floor elevation of the existing building.
- Electrical improvements beyond the existing building.
- SCADA improvements of any kind. All SCADA improvements shall be by Owner.
- FEMA or US Corps of Engineers permitting for Flood Plain related issues.
- Permitting.
- Environmental review.
- Structural review of existing structures / buildings.

www.ENGINEERSOFTHESOUTH.COM

208 OAK MOUNTAIN CIRCLE • PELHAM, AL 35124 • 205.327.9140

Mr. Fred Hawkins, PE
Alabaster WWTP – Solids Handling Building
April 5, 2023 | Page 2

Based on the preliminary concepts provided, the preliminary construction cost estimate for this project is \$2.3 million. In general, the proposed project includes the following (complete scope located in Attachment A):

- The Preliminary Phase (excludes surveying as the City provided a whole site survey) is hourly engineering time to:
 - Visit additional example belt filter press and WAS Feed Pump installations with City Personnel (if desired).
 - Review manufacturer proposals (BDP), coordinate changes to proposal and to select and size the specific equipment selected.
 - Review the existing electrical infrastructure to ensure adequate capacity for new equipment.
 - Coordinate the design with the existing and conceptual future downstream unit processes.
- The Design Phase will produce a complete set of Contract Documents, Plans, and Specifications ready to bid.
- The Bidding Phase includes advertising, Pre-Bid Meeting, answering questions, producing Addenda as required, Bid Opening, and Recommendation of Award.
- The Construction Phase includes the Pre-Construction Conference, part-time construction observation (estimated at half of construction time), concrete testing, submittal review, monthly pay request review, change orders as required, and record drawings upon completion.

Proposed compensation:

• Preliminary Phase	Hourly NTE:	\$ 12,500.00	Time: 60 days
• Design Phase	Lump Sum:	\$159,000.00	Time: 150 days
• Bidding & Construction Phases	Hourly NTE:	\$ 79,500.00	
• Construction Survey Stakeout	Hourly NTE:	\$ 2,500.00	
	Project Total:	\$253,500.00 (maximum)	

We are available to begin work immediately and appreciate this opportunity to assist the City of Alabaster. If you have any questions concerning this proposal, please call me at our Pelham office or on my cell phone at (205) 516-0816.

Sincerely,
Engineers of the South, LLC



Greg Thompson, PE
Project Manager

- Attachments:
- A – Scope / Typical Types of Engineering Services
 - B – Schedule of Rates and Fees
 - C – Articles of Employment

www.ENGINEERSOFTHESOUTH.com
208 OAK MOUNTAIN CIRCLE • PELHAM, AL 35124 • 205.327.9140

Mr. Fred Hawkins, PE
Alabaster WWTP – Solids Handling Building
April 5, 2023 | Page 3

CC: File: X:\EOS Projects\Alabaster\AL-2202 - WWTP Solids Handling\Proposal\AL-2202 Solids Handling Proposal (2023-04-05).docx

Acceptance of Proposal:
City of Alabaster

Signature _____

Date: _____

Council Member _____ introduced the following Resolution, which was seconded by Council Member _____.

Item #3.



RESOLUTION 042423-B

RESOLUTION REGARDING INSTALLATION & MAINTENANCE OF STREETLIGHTS WITHIN THE MALLARD LANDING SUBDIVISION

WHEREAS, it is the desire of the City Council of the City of Alabaster, Alabama, to provide our citizens and children with a safe and secure environment, and

WHEREAS, the Mallard Landing Subdivision - Phase 3 is in need of eight (8) new LED Decorative 5500-7800 Lumen Streetlights for the subdivision with upfront buydown of \$15,888.54 being paid by the developer; and

WHEREAS, the City Council have determined that it is both wise and expedient to enter into a contract with Alabama Power Company for the installation of said additional streetlights for the safety and welfare of the citizens of Alabaster.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Alabaster, Alabama,

1. The City enter into an agreement with Alabama Power for the power and maintenance of eight (8) new LED streetlights within the Mallard Landing Subdivision Phase 3 and the City agrees to pay the estimated \$110.80 monthly service from General Fund for said lighting.
2. The City Council also directs Scott Brakefield, Mayor and Mark Frey, City Clerk, to execute any and all documentation necessary on behalf of the City to complete this transaction.

BE IT FURTHER RESOLVED, that upon the completion of the execution of the agreement by all parties, that a copy of such agreement be kept on file by the City Clerk.

	Y / N		Y / N
Sophie Martin	_____	Jamie Cole	_____
Rick Ellis	_____	Zach Zahariadis	_____
Stacy Rakestraw	_____	Kerri Pate	_____
Greg Farrell	_____		

PASSED, ADOPTED, AND APPROVED THIS 24TH DAY OF APRIL 2023.

ATTEST:

CITY OF ALABASTER

J. Mark Frey, City Clerk

Sophie Martin, Council President

APPROVED:

Scott Brakefield, Mayor

STREETLIGHT ADDITIONAL FIXTURES EXHIBIT

Alabama Power Company ("APC") and the City of Alabaster ("Customer") entered into a Master Contract for Lighting Services NESC[®] Lease Agreement (Governmental) on 1/30/2019 (the "Master Contract") for a term of 36 months. APC and Customer hereby agree that the terms and conditions of the Master Contract shall apply to this Additional Fixtures Exhibit between APC and Customer as contemplated in Section 1 of the Master Contract. APC and Customer agree that this Additional Fixtures Exhibit shall be in addition to the Fixtures Exhibit incorporated into the Master Contract and that the pricing terms and conditions thereof shall also apply to this Additional Fixtures Exhibit, as applicable.

	Qty	New LED Fixture Description	Location Details	Monthly Equipment Price (see Note 1)	Estimated Electric Service Charge (see Note 2)	Monthly Total Price
1	8	LED Decorative – 5500 -7800 Lumens	Mallard Landing phase 3	\$12.22	\$1.63	\$13.85
2						
3						
4						
5						
6						
7						
			TOTAL	\$97.76	\$13.04	\$110.80

Note 1: The Monthly Equipment Price shall be valid through the Initial Term of the Master Contract.

Note 2: The Estimated Electric Service Charge is subject to change at any time as dictated by the Alabama Public Service Commission or if a comparable LED fixture with a different wattage meeting the lumens range is selected.

Additional Information:

***** INCLUDES UPFRONT BUYDOWN OF \$15,888.54 paid by developer *****

IN WITNESS WHEREOF, APC and Customer have caused this Additional Fixtures Exhibit to be executed by their authorized representatives and shall be effective as of the date of execution of this Additional Fixtures Exhibit.

City of Alabaster

Alabama Power Company

By: _____

By: _____

Name: _____

Name: _____

Date: _____

Date: _____

Council Member _____ introduced the following Resolution, which was seconded by Council Member _____



RESOLUTION 042423-C

A RESOLUTION TO SUPPORT THE DECLARING AS SURPLUS AND DISPOSAL OF ITEMS WITHIN THE CITY OF ALABASTER

WHEREAS, the City Administration needs to dispose of certain property within various departments, as attached, and;

WHEREAS, it is the desire of the City Council of the City of Alabaster to agree with this request to declare said property as surplus and allow the disposal of said items, in accordance of law, as requested.

NOW THEREFORE, BE IT RESOLVED, AS FOLLOWS:

- 1. That the City Council of the City of Alabaster, Alabama, approves said recommendation and declares these items (Exhibit A) from various City of Alabaster Departments be considered surplus and allows for the disposal of said items.
- 2. The City Council also authorizes Mayor Scott Brakefield to execute all documentation necessary to complete this transaction and City Clerk, Mark Frey, to attest and file required documentation.

ADOPTED AND APPROVED THIS 24TH DAY OF APRIL 2023.

ATTEST:

CITY OF ALABASTER

J. Mark Frey, City Clerk

Sophie Martin, Council President

APPROVED:

Scott Brakefield, Mayor

SURPLUS EQUIPMENT AND VEHICLE LIST 04-24-2023

PUBLIC WORKS DEPARTMENT

Description	Model	SN
Garbage Truck	2018 Freightliner w/ 28yd Heil DuraPack Python	VIN# 3ALHCYFE2JDJN4976
Scrap Metal	Various Scrap Metal stored around the city shop	

FIRE DEPARTMENT

Roll Up Bed Truck	1987 International I-1954 Roll Up Bed Truck	VIN# 1HTLDUXN8HH492156
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PARKS & RECREATION DEPARTMENT

Radios	(22) multi-channel handheld radios
--------	------------------------------------

Council Member _____ introduced the following Resolution, which was seconded
Council Member _____.



RESOLUTION 042423-D

**AUTHORIZING PROFESSIONAL AGREEMENT WITH POOLE & CO ARCHITECTS FOR
WWTP BUILDING RENOVATION DESIGN SERVICES**

WHEREAS, the Mayor and City Council of the City of Alabaster, Alabama, have determined that it is both wise and expedient to enter into said professional agreement with Poole & Co Architects, PC for architectural design services for programming and planning for renovations and additions to offices and shops located at the existing City of Alabaster Waste Water Treatment Plant in Alabaster, AL; and

WHEREAS, said agreement is part of the ongoing renovation and expansion of the treatment plant facilities for the Environmental Services Department within the City of Alabaster; and

WHEREAS, the amount of this service agreement (see attached Exhibit "A") will not exceed **\$32,000.00** which includes:

Phase 1: Develop programming and planning for approval by the Owner. The Architect will provide and present two preliminary planning options for review and critique by the Owner. The Architect will utilize the Owner's critique to finalize a single plan for approval. In addition to the preliminary meeting already attended, we propose two additional meetings, one to present the two preliminary options and one to present the final option.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Alabaster, does hereby authorize Scott Brakefield, Mayor of the City of Alabaster and J. Mark Frey, City Clerk, to sign, attest and file all documentation necessary to enter into said contract.

	Y / N		Y / N
Sophie Martin	_____	Jamie Cole	_____
Rick Ellis	_____	Zach Zahariadis	_____
Stacy Rakestraw	_____	Kerri Pate	_____
Greg Farrell	_____		

ADOPTED AND APPROVED THIS 24TH DAY OF APRIL 2023.

ATTEST:

CITY OF ALABASTER

J. Mark Frey, City Clerk

Sophie Martin, Council President

APPROVED

Scott Brakefield, Mayor

We are pleased to submit this proposal for architectural design services for programming and planning for renovations and additions to your offices and shops located at the existing City of Alabaster Sewer Plant in Alabaster, AL. The renovations and additions will occur in or to two existing metal buildings located on the site.



Scope of Project

Our understanding of the project scope is to first program and plan the additions and renovations necessary to meet your existing and expanding departmental needs.

Scope of Services

Per our previous conversations the recommended design services are as follows:

1. Phase 1: Develop programming and planning for approval by the Owner. The Architect will provide and present two preliminary planning options for review and critique by the Owner. The Architect will utilize the Owner's critique to finalize a single plan for approval. In addition to the preliminary meeting already attended, we propose two additional meetings, one to present the two preliminary options and one to present the final option.

Additional Design Team

Owners Consultant: InSite Engineering. The Architect will coordinate with the Owner's consultant during development of the programming and planning.

Engineers: Presently, we do not anticipate engineering will be required. If we determine along with the Owner agree engineering input is required, we will solicit input from Owner approved engineers. Payment for the engineer's input would be provided based on the selected engineer's hourly rates.

Deliverables

A written space program and plans necessary to communicate the preliminary options.

Fee: Phase 1

Hourly, Not to Exceed \$32,000.00

To help you control our level of engagement and your cost, we propose providing the architectural services on an hourly basis per our standard rates (see attached 2023 Billing Rate Schedule). We will provide you with regular updates of hours expended. If services beyond those outlined in this proposal are required, the Architect can either provide hourly, or propose a separate additional fee. Invoicing will be monthly. Payment is net 30 days from receipt of invoice.

Production Schedule

As you know we have already engaged in the design work with you and will continue as necessary to complete the Phase 1 Scope of Services as quickly as possible. After approval of this proposal, we will discuss with the Owner a more detailed schedule for completion of the Scope of Services and the Deliverables.

If you find the terms of this proposal acceptable, please sign and return signed copy to my email. We look forward to working with you on this project.

Sincerely,
Poole & Company Architects, PC

Kyle M. D'Agostino, RA
Principal & Owner

Accepted By: _____ Date: _____

Its: _____

Council Member _____ introduced the following Resolution, which was seconded
Council Member _____.



RESOLUTION 042423-E

**A RESOLUTION TO AUTHORIZE FUNDING FOR
THE 2023 GONE FISHIN’ NOT JUST WISHIN’ EVENT**

WHEREAS, the Mayor and City Council of the City of Alabaster, Alabama, have determined that it is both wise and expedient to support the Exceptional Anglers event, Gone Fishin’, Not Just Wishin’, at Oak Mountain State Park on May 10-12, 2023; and

WHEREAS, this annual event teaches basic fishing skills to students with special needs from Alabaster and Pelham city schools and the Shelby and Jefferson county area; and

WHEREAS, the Mayor and City Council of the City of Alabaster commit \$3,000 toward this event and.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Alabaster, does hereby authorize Scott Brakefield, Mayor of the City of Alabaster and J. Mark Frey, City Clerk, to sign, attest and file all documentation necessary to facilitate said agreement.

	Y / N		Y / N
Sophie Martin	_____	Jamie Cole	_____
Rick Ellis	_____	Zach Zahariadis	_____
Stacy Rakestraw	_____	Kerri Pate	_____
Greg Farrell	_____		

ADOPTED AND APPROVED THIS 24TH DAY OF APRIL 2023.

ATTEST:

CITY OF ALABASTER

J. Mark Frey, City Clerk

Sophie Martin, Council President

APPROVED

Scott Brakefield, Mayor



RESOLUTION 100520-F

A RESOLUTION TO ENTER AGREEMENT WITH MUSCO SPORTS LIGHTING LLC. RELATING TO THE LARRY SIMMONS STADIUM RENOVATION

WHEREAS, the Mayor and City Council of the City of Alabaster, Alabama, have determined that it is both wise and expedient to enter into an agreement with Musco Sports Lighting LLC for lighting equipment for the Larry Simmons Stadium Project; and

WHEREAS, the purpose of the project is to provide the City of Alabaster with advanced and energy efficient lighting for Larry Simmons Stadium; and

WHEREAS, said agreement with **Musco Sports Lighting LLC** will not require bidding due to being purchased through the Sourcewell Purchasing Cooperative (Contract Number 071619-MSL) at a cost of **\$158,640.00**.

WHEREAS, said agreement includes equipment to provide lighting for the Football Field (360 X 160) with 40 foot-candles of lighting across the field.

BE IT RESOLVED that the City Council of the City of Alabaster hereby authorizes Scott Brakefield, Mayor of the City of Alabaster to sign and Mark Frey, City Clerk, to attest and file all documentation necessary to enter into said contract.

	Y / N		Y / N
Sophie Martin	_____	Jamie Cole	_____
Rick Ellis	_____	Zach Zahariadis	_____
Stacy Rakestraw	_____	Kerri Pate	_____
Greg Farrell	_____		

ADOPTED AND APPROVED THIS 24TH DAY OF APRIL 2023.

ATTEST:

CITY OF ALABASTER

J. Mark Frey, City Clerk

Sophie Martin, Council President

APPROVED

Scott Brakefield, Mayor

Memo

To: City Council
From: John Haggard, Finance Director / Treasurer
Re: Musco Sports Lighting
Date: April 24, 2023

The City Council is reviewing a resolution to purchase lighting for Larry Simmons Stadium from Musco Sports Lighting for \$158,640.00. This purchase is being made from Sourcewell contract number 071619-MSL. Sourcewell is an approved purchasing cooperative by the State of Alabama. Therefore, this purchase complies with bid law.

No budget adjustment is necessary for this purchase.

Thanks,



John Haggard, CPA, CGFM

Memo

To: City Council
From: John Haggard, Finance Director / Treasurer
Re: Larry Simmons Renovations
Date: April 24, 2023

The City Council is reviewing bids for repaving Alabaster Boulevard at \$4,693,220.00

Clements Dean Building Company appears to be the lowest qualifying bidder.

The capital projects fund only has \$5.75M of budgeted funds remaining for capital projects. Therefore, a budget adjustment will be necessary to accommodate the full scope of this project.

Thanks,



John Haggard, CPA, CGFM

Council Member _____ introduced the following Resolution for adoption, which was seconded by Council Member _____.

Item #8.



RESOLUTION 042423-G

A RESOLUTION AWARDING THE BID TO CLEMENTS DEAN BUILDING COMPANY FOR RENOVATION OF LARRY SIMMONS STADIUM

WHEREAS, The City Council of the City of Alabaster, Alabama has adopted the fiscal year 2023 budget funding certain projects including the renovation of Larry Simmons Stadium; and

WHEREAS, the Mayor and City Council of the City of Alabaster wish to provide safe and efficient family outdoor amenities and exercise facilities; and

WHEREAS, following a bid opening on April 6th, only one (1) bid was received. Pursuant to Alabama Code § 39-2-6(b), the work was negotiated with the only bidder as follows:

Contractor	Total - Base Bid
Clements Dean Building Co.	\$6,700,000.00
Envelope Deduct	-\$ 703,000.00
Total Adjusted Base Bid	\$5,997,000.00
Value Engineering	-\$1,303,780.00
Total VE Final Bid	\$4,693,220.00

WHEREAS, the Building and Engineering Department and CMH Architects have recommended awarding the bid for renovation of Larry Simmons Stadium to **Clements Dean Building Company** in the amount of **\$4,693,220.00**.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Alabaster, Alabama:

1. The City Council awards the bid to Clements Dean Building Co. and authorizes renovation of Larry Simmons Stadium in an amount not to exceed \$4,693,220.00.
2. The City Council acknowledges the Finance Director, if needed, may make the necessary general fund expense line adjustments to stay in fiscal balance.
3. The City Council also permits Scott Brakefield, Mayor, and Mark Frey, City Clerk, to execute and attest all documentation necessary to complete this transaction.

	Y / N		Y / N
Sophie Martin	_____	Jamie Cole	_____
Rick Ellis	_____	Zach Zahariadis	_____
Stacy Rakestraw	_____	Kerri Pate	_____
Greg Farrell	_____		

ADOPTED AND APPROVED THIS 24TH DAY OF APRIL 2023.

ATTEST:

CITY OF ALABASTER

J. Mark Frey, City Clerk

Sophie Martin, Council President

APPROVED:

Scott Brakefield, Mayor

Memo

To: City Council
From: John Haggard, Finance Director / Treasurer
Re: Alabaster Boulevard
Date: April 24, 2023

The City Council is reviewing bids for repaving Alabaster Boulevard at \$7,051,382.50

Massey Asphalt appears to be the lowest qualifying bidder.

The capital projects fund only has \$5.75M of budgeted funds remaining for capital projects. Therefore, a budget adjustment will be necessary to accommodate the full scope of this project.

Thanks,



John Haggard, CPA, CGFM



RESOLUTION 042423-H

**A RESOLUTION AWARDDING BID FOR
THE ALABASTER BOULEVARD PAVING REMEDIATION**

WHEREAS, the City of Alabaster received bids on Thursday, April 6, 2023 at 2:30 PM in accordance with the City of Alabaster Purchasing procedure from the following companies:

Company	Total Base Bid
Massey Asphalt Paving, LLC.	\$7,051,382.50
Chilton Contractors, Inc.	\$7,101,806.03
Wiregrass Construction Company, Inc.	\$7,417,594.50
Dunn Construction Company	\$9,460,915.00

WHEREAS, after reviewing the approved budget amount for this line item, the submitted bids and information, recommendation is that the low bid of **\$7,051,382.50** from **Massey Asphalt Paving, LLC.** be awarded.

NOW THEREFORE, BE IT RESOLVED, AS FOLLOWS:

1. That the City Council of the City of Alabaster, Alabama, upon said recommendation move to award the low bid to **Massey Asphalt Paving, LLC.** in the amount of **\$7,051,382.50** for the Alabaster Boulevard Paving Project within the City of Alabaster.
2. That the Finance Director is hereby directed to amend the FY2023 Budget to reflect this expenditure.
3. That the Mayor and City Clerk are authorized to execute any and all documents necessary to facilitate said project with all supporting bid documents being kept by the City Clerk on file as public record.

	Y / N		Y / N
Sophie Martin	_____	Jamie Cole	_____
Rick Ellis	_____	Zach Zahariadis	_____
Stacy Rakestraw	_____	Kerri Pate	_____
Greg Farrell	_____		

RESOLUTION ADOPTED AND APPROVED THIS 24TH DAY OF APRIL 2023.

ATTEST:

CITY OF ALABASTER

J. Mark Frey, City Clerk

Sophie Martin, Council President

APPROVED:

Scott Brakefield, Mayor